

**CAFETERIA INFORMATION:**

All families are encouraged to complete an application for free and reduced meals. Applications will be sent home the first day of school and should be returned as quickly as possible. Please call the office if you need an application during the school year.

**Regular Prices:**

Breakfast \$1.90  
Lunch \$2.40

**Reduced Prices:**

Breakfast \$ .30  
Lunch \$ .40

According to Beth Carson, TISD Food Service Director, students cannot charge meals. Students who do not have meal money will be given the opportunity to call a parent. If a parent cannot be reached or cannot bring money to school, the student will be given an alternate meal at no charge.

If you need to contact the cafeteria the number is 903-792-2231 ext. 211. We cannot transfer calls from our main line to the cafeteria.

**BREAKFAST:**

Breakfast time: 7:30–7:50 a.m.

Students needing to eat breakfast must be on time. Since students must be finished eating by 7:55, we highly recommend students be at school and in the breakfast line not later than 7:45. The cafeteria doors officially close at 7:50.

**LUNCH TIMES:**

3rd Grade 11:40–12:00 p.m.  
4th Grade 12:00–12:20 p.m.  
5th Grade 11:00–11:20 a.m.

**REPORT CARDS:**

Report cards will be issued each six weeks. Progress reports will be sent home every three weeks.

**REPORTING PERIODS:**

1st Six Weeks Aug. 25–Sept. 26  
2nd Six Weeks Sept. 29–Oct. 31  
3rd Six Weeks Nov. 3–Dec. 19  
4th Six Weeks Jan. 6–Feb. 20  
5th Six Weeks Feb. 23–April 17  
6th Six Weeks April 20–June 4

**Important STAAR Testing Dates:**

March 30	4th Grade Writing 5th Grade Math
March 31	4th Grade Writing 5th Grade Reading
April 21	3rd Grade Math 4th Grade Math
April 22	3rd Grade Reading 4th Grade Reading
April 23	5th Grade Science
May 12	5th Grade Reading Retest
June 23	5th Grade Reading Retest

**Student Holidays**

Monday, September 1, 2014  
Monday, October 13, 2014  
November 24, 2014–November 28, 2014  
December 22, 2014–January 5, 2015  
Monday, January 19, 2015  
Monday, February 16, 2015  
March 9, 2015–March 13, 2015  
Monday, May 25, 2015

**Early Release Days**

Friday, December 19, 2014  
Friday, June 5, 2015

**Bad Weather Days**

Friday, April 3, 2015  
Friday, June 5, 2015

These will be student holidays if we do not use them because of bad weather.



**Crestview Elementary**

**New Boston  
Independent School District**



**ROARING with LION Pride**

**Crestview  
Elementary**

**2014-2015  
Parent  
Information**

**Angela Hastings**  
Principal

**Heath Hawkins**  
Assistant Principal

**Kimberly Ross**  
Counselor

604 N. McCoy Blvd.  
New Boston, TX 75570

**903-628-6521**  
Fax: 903-628-4205

<http://ce.nbschools.net/>

# School Practices and Procedures...

## **SCHOOL DAY TIMES:**

Students in Classroom: 7:55 a.m.  
Students Dismissed: 3:15 car riders  
3:20 bus riders

**Tardy bell rings at 8:00!**

## **ARRIVAL IN THE MORNING:**

Students being dropped off may enter the building at 7:30 on the north side of Crestview. This is the parking lot across from TEXAR. Do not drop your child off in the parking lot between Oakview and Crestview. Staff will be on duty at 7:30 in the hallway to direct your student to the correct area. The first stop will be the cafeteria—if your child eats breakfast here at school. Those choosing not to eat breakfast will be supervised in “bus room” until 7:55 in the following rooms:

3rd Grade—Room 312

4th Grade—Room 314

5th Grade—Rotated among 5th grade classrooms  
.....look for “bus room” sign.

- Intervention in math and reading will also be provided each day from 7:30–7:50 a.m. for some students.

**DO NOT drop off students prior to 7:30 a.m.**  
**There is no supervision for students prior to 7:30 a.m.**

## **DON'T BE LATE!**

Students are marked tardy if they are not in the classroom at the 8:00 bell. The students actually go to class at 7:55 and immediately begin morning activities. It is very important that your child arrives on time. Children who enter class late are not prepared to begin work on time and often fall behind. Perfect attendance awards will take into consideration absences, and the number of tardies and/or early outs. Good attendance field trips will also consider early dismissals. For these purposes, one tardy/early out will count as one fourth of a day. Tardies are considered “part of days” when considering attendance requirements and truancy.

## **ABSENCES:**

When your child is absent, please call the school with an explanation **and** write a note when he/she returns to school. The State of Texas has very strict laws for absences, even if an absence is for part of a day. Students must be present 90% of the days to receive credit for promotion. Parents will be summoned to court and possibly fined for excessive student absences (this includes tardies and early releases).

## **AWARDS:**

We will celebrate student achievements twice a year at the end of each semester.

## **DISMISSAL IN THE AFTERNOON:**

School is dismissed at 3:15. Students will not be able to leave before 3:15 unless it is for a medical appointment or family emergency. You must sign your child out in the office. Parents cannot go directly to their child’s classroom and take the child out of school.

**Car Riders** will be dismissed with the 3:15 bell. Parents should remain in cars in the north parking lot. Staff members will escort students to cars for safety reasons.

**Walkers** will be dismissed with the 3:15 bell. Students will walk through the building and exit the library door exit. Then they will wait with the crossing guard until the appropriate time to cross the street.

**Bus riders** will be dismissed with the 3:20 bell. Teachers will escort the students to the buses.

## **CHANGES IN PICK-UP ROUTINE:**

For the protection of your child, any changes in a child’s pick-up routine must be submitted in writing to the child’s teacher, or the office must be notified by phone, preferably prior to 2:15. If we do not receive notice, the child will not be allowed to change the normal routine.

## **LEAVING DURING THE SCHOOL DAY:**

Because our instructional time is so valuable, we request that you not pick up students early except for medical appointments or family emergencies. If your child has an appointment, you must go to the office to sign him/her out.

## **PARKING:**

Visitors should only park in legal parking spaces in front of the school. Do not block the front driveway. Buses use this circle driveway throughout the day.

## **VISITING ON CAMPUS:**

Visitors are welcome in our school. For the safety and protection of our students and staff:

- All visitors must sign in at the front office and must wear a VISITOR identification tag while on campus.
- Please use the front entrance since all outside doors remain locked during the school day.
- Visits to individual classrooms during instructional time shall be permitted only with the principal’s and teacher’s approval. These visits will not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment.
- Visits will not be permitted during student assessments to ensure the privacy of students and the security of the test.

To protect and maximize learning time, we request that parents not engage the teachers in conversation during class time. We love to talk with parents, but parents should make appointments with teachers during their conference periods.

## **PARENT/TEACHER CONFERENCES:**

If you would like a conference with a teacher, please send a note or email to your child’s teacher or call the school office at 903-628-6521 to schedule a time.

Teacher conference periods:

3rd Grade	12:15–1:05 p.m.
4th Grade	10:50–11:40 a.m.
5th Grade	10:00–10:50 a.m.